

# Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 11 January 2017

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
14/12/17	Leader's	Planning Enforcement	1) That opportunities are identified to make it easier for members of the public to access the planning use class of residential properties in Southampton.	This will be included in the service improvement plan.	An update on progress will be given at the meeting.
			2) That the Council employs a more robust use of warning letters, especially relating to Section 215 notices, and seeks to reduce the timescales for issuing formal warnings.	Enforcement team will take a more robust approach in moving towards issuing 215 notices.	
			3) That, recognising the importance of the Planning Service to the economic performance of the city and the Council's sustainability, the Executive prioritises the Planning Service, and improving the customer experience, when considering the next stages of the Council's transformation programme / digital journey.	The changes identified in the improvement plan will be considered alongside other calls on the Transformation and Digital resources.	
			4) That, reflecting the recommendation above, steps are taken to improve access to information on current planning applications for councillors and members of the public as soon as possible.	This will be included in the service improvement plan.	
			5) That the Committee are provided with Planning metrics that outline: <ul style="list-style-type: none"> <li>The current operational performance of the Planning Service against key indicators;</li> <li>The performance of the IT system employed by Planning.</li> </ul>	The committee will be provided with the information at the end of February 2018.	

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			It is recommended that this information is also considered by the Council's Senior Management Team.		
			6) That Planning Enforcement returns to the OSMC agenda in approximately 6 months' time to consider the findings from the review of planning enforcement procedures and the associated improvement plan.	To be scheduled into the programme.	